

# Lake Forest Hills Elementary School

## *Parent and Family Engagement Policy and Plan for Shared Student Success*

*2023–2024 School Year*

*Lake Forest Hills Elementary School  
Mrs. Lisa Hughey, Principal  
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706-737-7317*

[www.lforest-hills.rcboe.org](http://www.lforest-hills.rcboe.org)

*Plan Revised March 10, 2023*

### **What is Title I?**

Lake Forest Hills is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.



## **School Plan for Shared Student Achievement**

### **What is it?**

This is a plan that describes how Lake Forest Hills Elementary will provide opportunities to improve family engagement to support student learning. Lake Forest Hills Elementary values the contributions and involvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Lake Forest Hills Elementary will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.



### **How is it revised?**

Lake Forest Hills Elementary School invited all parents to attend our annual School Forum last spring to review and revise this parent and family engagement policy, as well as the school-wide plan, our school-parent compact, and the family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online to ask parents for their suggestions on the plan and the use of funds for family engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year. If the plan is not satisfactory to the parents of participating children, the school will submit any comments to the district office.

### **Who is it for?**

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Lake Forest Hills Elementary will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

### **Where is it available?**

At the beginning of the year, the Richmond County Parent and Family Engagement Plan is included in the student code of conduct book that is given to all students. The Lake Forest Hills Parent and Family Engagement Plan will also be posted on the school website and distributed at the Title I Annual Meeting. Parents can also retrieve a copy of the plan in the Parent Resource Center.

## ***2023–2024 District Goals***

1. During the 23-24 school year, we will increase student content mastery in tested subject areas on the Georgia Milestones by 3%.
2. During the 23-24 school year, we will increase post-high school readiness by increasing our graduation rate from 71% to 75%.
3. During the 23-24 school year, we will increase the number of highly effective teachers and leaders retained in RCSS by 3%.

## **School-Parent Compacts**

As part of this plan, Lake Forest Hills Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compact will be reviewed and updated annually based on feedback from parents, students, teachers and all other stakeholders. The school-parent compacts are shared with parents during open house, the Title I Annual Meeting, online, during parent-teacher conferences and in the parent resource center.

## **Let's Get Together!**

Lake Forest Hills Elementary will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement.

***Volunteer Training– Aug. 22- 8:30 AM, Oct. 4- 8:00 AM, Nov. 9- 9:00AM, Jan. 18- 5:00 PM, Mar. TBD***

Come train to become a volunteer! Make sure to bring your photo ID and take the Mandated Reporter training on our Parent Tab BEFORE you come.

***Annual Title I Meeting/PTO Meet the Teacher Night – Aug. 17***

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the school-wide plan, the school-parent compacts, and parents' requirements. The PTO will have a general meeting and kickoff the Fall Fundraiser.

***GrandFRIENDS Day- Sept. 8***

***PTO Movie Night & Title 1 Parents Teach Parents Event- Sept. 29***

***International Walk to School Day/ Title 1 Parent Engagement Activity- Oct. 4***

Gather at Covenant Church at 7:00 to walk to school with your child. Stay for a Title 1 Parent Engagement activity and volunteer training.

***Dolphin Dash/Title 1 Revision Meeting – Nov. 17***

Parents are encouraged to participate with their children. Stay for a Title 1 revision meeting. Your input matters!

***Holiday Joy Night/Title 1 Parent Engagement Activity– Dec. 7***

Join us for a fun night of holiday fun!

***Math Night- Jan. 18***

***Butterfly Ball (Father /Daughter Dance)- Jan. 26***

***Mother/Son Mania Game Night- Feb. 23***

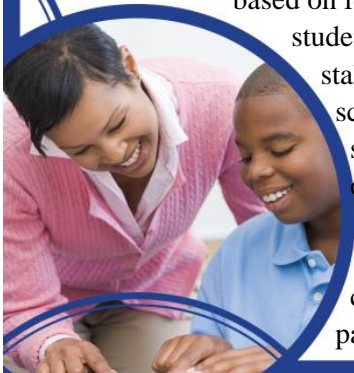
***STEAM Night/Online Auction/Title 1 Revision Meeting – Mar. TBD***

***Art Show- April TBD***

***Talent Show- April TBD***

***McTeacher Night- TBD***

***Title 1 End of Year Annual Review- TBD***



## Parent Resource Center

Come visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Monday – Friday, 7:30 am – 3:00 pm

## Parent and Family Engagement

Lake Forest Hills Elementary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities as described in this plan.

Lake Forest Hills Elementary is committed to helping our parents and families attend the family activities listed in this policy. Please call us if you need assistance with child care or transportation in order to participate in our programs.

Catherine Douglas, Ed.S.  
706-737-7317, ext. 4662 or  
[douglca@boe.richmond.k12.ga.us](mailto:douglca@boe.richmond.k12.ga.us)

## Lake Forest Hills Elementary is Branching Out!

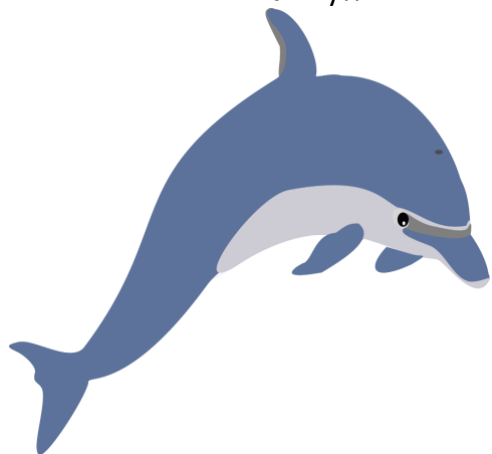
Lake Forest Hills Elementary will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is published in an understandable format and language and posted on the school website.
- ✓ Provide trainings for staff on strategies to improve communication with parents and ideas to increase family engagement with reading and math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with early childhood programs, middle schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ✓ Share information for parents to understand the school's curriculum, academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators. Provide parents with individual student assessment results and interpretation of those results.
- ✓ Communicate with all families and the community on a regular basis regarding school-wide events and activities, through phone messages, the school website, Canvas, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement. These meetings will be offered at various times (morning and evening) and in various formats.
- ✓ Offer Infinite Campus account set up and assistance with usage for parents and family members to monitor their student's progress.
- ✓ Collect feedback from parents and family members at all events and post a survey on the school website in order to respond to parents' requests for additional support for parent and family engagement activities.





Come be a part of the LFH Dolphin Family!!



## School Council

Lake Forest Hills Elementary invites all parents to join us for School Council meetings to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website.

If you would like to learn more about the School Council, please contact the principal at 706-737-7317 or complete the interest form and leave it in the Main Office.



## School Council

- ☐ Yes, I am interested and wish to join the School Council.
- ☐ Please contact me so I can learn more about joining the School Council.
- ☐ Please send me notifications about future meetings and updates.

Name: \_\_\_\_\_

Child's Name and Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

## Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) \_\_\_\_\_

Telephone Number: (optional) \_\_\_\_\_

\_\_\_\_\_  
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